

Data Protection Form

Data Protection Act 1998

OFFICE HOLDERS

Each person who holds a voluntary office in any parish in the Diocese, or whose name appears in the Diocesan Directory, is asked to complete this form. Please read the information on the reverse of this form.

Please print, and use **black ink**.

Title Christian Name:

Known as: Surname:

Parish or Parishes in which you hold office:

- 1.
- 2.
- 3.
- 4.
- 5.

Office(s) held:

(If Churchwarden please also state name of previous office holder):

.....

Please list here any other capacities in which you appear in the Diocesan Directory
(e.g. Diocesan Synod member)

.....

Your preferred contact address:

Post code:

Telephone number:

Email address:

We would like to publish these details in the Diocesan Directory. We ask you to think very carefully before refusing permission for this, as others will be unable to contact you. Please note that the directory will be published on the diocesan website.

If you **do not** want these details to be published please tick this box

Signature: Date:

Printed name:

Information

If you do not tick the box, we shall take it that your permission is given for as long as you hold this or any other office in the Diocese, or until you withdraw that permission (whichever is the shorter period). You will appreciate that if you withdraw your permission, wholly or for certain types of use, although we will do our best to change the various entries, we shall not be able to modify printed documents already in circulation or withdraw copies of the Diocesan Directory on sale or in stock.

Please note that if you change your name for any reason, a new Data Protection form needs to be completed.

We will treat your personal data within the best practice guidelines of data protection.

Please complete and return this form to

Mark Binns
Diocesan House
Lady Wootton's Green
Canterbury
CT1 1NQ

01227 459401
mbinns@diocant.org

Additional copies of this form are available to download at:

www.canterburydiocese.org/dataprotection/dataprotectionformfeb09.pdf