

Diocesan Board of Finance

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To: Parish/Benefice Disclosure Officers
By email to parish clergy, Child and Adult Protection Coordinators

Dear Colleagues

VETTING AND BARRING SCHEME REMODELLING

The Government has announced the terms of reference for the review of the Vetting and Barring Scheme, which they halted in June, and the criminal records regimes and intend to publish their findings in the New Year. More details can be found on the ISA website: www.isa-gov.org.uk

Home Secretary, Theresa May states: 'The protection of children and vulnerable adults must be paramount. But we must also ensure that arrangements are proportionate and support a trusting, caring society where well meaning people are encouraged rather than deterred.'

RENEWALS

Thank you all for your hard work in meeting the renewal deadline earlier this year. Hopefully 2011 will be more measured as we are able to spread renewals throughout the year. Those disclosures dated 2006 or earlier will require renewal. A list is enclosed with this letter; please do keep us informed of those who have moved away, died or are no longer in ministry so that we can keep the database up to date. We will leave it up to parishes to manage their renewals, either doing them all together in a batch or monthly. If no list is enclosed, then we hold no disclosures for your parish on our database.

TRAINING

You can now request Basic Child and Adult Protection Awareness Training sessions for your parish or benefice. Simply complete the online form to be found on the Diocesan website, giving a choice of dates where possible, and we will organise one of our trainers to come to your parish. Child and Adult Protection Training cannot be combined in the same session so please remember this when booking.

NEW APPLICATION FORMS

We hope you are now feeling more at home with the new style application form. We are certainly finding that there are fewer queries to take back to parishes but there are some errors that are common to many forms.

Dates: for date of birth and date of declaration, the format **date, month and year** must be used. For address and additional names fields **ONLY month and year** is required. Please ensure you make this clear to the applicant **BEFORE** they complete the form.

ID checking: Please remember that it is your responsibility to check the boxes in sections a and c marked '**registered body use only**'. You should check these boxes only when you have seen the appropriate documentation. Once you have checked the ID and are satisfied that all is correct, please complete section w. **Leave sections x and y blank** for the Helpdesk personnel to complete.

HELPDESK STAFFING

This month we say farewell to Gill Powell who has been seconded to CRB on Mondays for the last eighteen months or so. We have appreciated her assistance and wish her well for the future.

We are sending out more and more communications by email as this saves time and money. If you are experiencing difficulty with this form of communication, please do get in touch and we will ensure you receive paper copies instead.

Once again we would like to thank you all for your all your hard work in the parishes and trust that the Christmas period will be one of joy and refreshment.

With best wishes



Sheila Rooke



Mary Barnes